

DONNINGTON AND MUXTON PARISH COUNCIL

Minutes of Staff and Personnel Committee **Held at Turreff Hall on Tuesday 15th July 2019**

Present: Mrs L Dugmore, N Dugmore and J Lavery.

Absent: Councillor A Lawrence.

Also present: Ralph Morgan (Parish Council Clerk).

SP19/07/01 Election of Chairman

Nominations were requested for Chairman of the Staff and Personnel Committee.

Proposed by Councillor J Lavery, Seconded by Councillor N Dugmore that Councillor Mrs L Dugmore is nominated as Chairman for this Committee. No other nominations were received.

Resolved – that Councillor Mrs L Dugmore is elected Chairman of the Staff and Personnel Committee for this Parish Council for 2019/2020.

SP19/07/02 Election of Vice-Chairman

Nominations were requested for Vice-Chairman of the Staff and Personnel Committee.

Proposed by Councillor Mrs L Dugmore, Seconded by Councillor J Lavery that Councillor N Dugmore is nominated as Vice-Chairman for this Committee. No other nominations were received.

Resolved – that Councillor N Dugmore is elected Vice-Chairman of the Staff and Personnel Committee for this Parish Council for 2019/2020.

SP19/07/03 Apologies: Councillors M Edwards and R Overton.

Resolved – that the apologies are accepted.

SP19/07/04 Declaration of Interests: As per Register.

SP19/07/05 Staffing

Councillors discussed the applications received for the post of this Parish Council's Community Events and Engagement Officer and to agree which of these applicants should be invited to an interview for the position. Councillors also decided which Councillors will be part of the interviewing team.

Resolved – that the Clerk writes to applicants 3, 5, 6, 10 and 11 and invite them for an interview which will take place on Monday 22nd July 2019 from 5.30pm onward. Those interviewing the candidates will be Councillors M Edwards and P Loughlin and the Clerk to the Council. Reserve will be Councillor J Lavery.

The meeting closed at 2000hrs.

Signed:

Date: